



Sheriff Michael L. Chapman

LOUDOUN COUNTY SHERIFF'S OFFICE

803 Sycolin Road SE, Leesburg, Virginia 20175
Telephone 703-777-0407

Spring, 2015

Dear Parents,

IT'S TIME FOR MCGRUFF SAFETY CAMP!

WHAT IS IT?

McGruff Safety Camp is hosted by the Loudoun County Sheriff's Office and Loudoun County Fire and Rescue Services. It is a half-day, weeklong camp offered to teach children about safety from Deputy Sheriff's, Firefighters, and other community helpers. All of us associated with this unique and exciting camp hope you help reinforce the safety lessons learned each day with your child.

WHO MAY ATTEND?

Children *entering kindergarten or 1st grade* who are **Loudoun County residents** may attend. **Children who have never attended before will be registered first.** Registration is limited.

WHAT DO THE CHILDREN LEARN?

Each day is a different topic full of activities. Activities include meeting local law enforcement officers, crossing guards, firefighters, and other special people. Topics include fire safety, safe bicycle riding, crossing the street, strangers, 911, and more. **On Tuesday, campers bring their own bicycles** to ride through a safety course. Please read the instruction sheet attached and use the bicycle checklist to check your child's bike. Be sure your child fits the bike and that it is in proper working order. If the camp staff determines the bike unsafe, your child will not ride. **Bring two-wheeled bicycles only;** however, training wheels are acceptable. If your child does not bring a bike or is unable to ride, he or she will not participate in the safety course.

WHERE IS CAMP?

The first camp will be held at **Countryside Elem.** in Sterling for the following dates:

June 22-26: 8:30-11:00 AM and 12:30-3:00 PM

The remaining camps will be held at **Evergreen Mill Elem.** in Leesburg on the dates of:

July 06- 10: 8:30-11:00 AM and 12:30-3:00 PM

July 13-17: 8:30-11:00 AM and 12:30-3:00 PM

THERE IS NO REGISTRATION FEE; however, donations are accepted.

WHAT TIME IS CAMP?

We offer *morning and afternoon* camps. Please note the following times:

MORNING CAMPS: Times are **8:30-11:00AM**. We will begin promptly at 8:30AM. Campers *sign in* **BETWEEN 8:15-8:30AM** and *sign out* **BETWEEN 10:50-11:00AM**. *A PARENT OR DESIGNEE MUST SIGN CAMPERS IN AND OUT EACH DAY*. Campers must be picked up **NO LATER THAN 11:00 AM** as we need to prepare for the afternoon session.

AFTERNOON CAMPS: Times are **12:30-3:00PM**. We will begin promptly at 12:30PM. Campers *sign in* **BETWEEN 12:15-12:30PM** and *sign out* **BETWEEN 2:50-3:00PM**. *A PARENT OR DESIGNEE MUST SIGN CAMPERS IN AND OUT EACH DAY*. Campers must be picked up **NO LATER THAN 3:00PM**.

GRADUATION:

Graduation is held on Friday, the last day of camp. Parents, relatives and friends are welcome to attend this memorable event. Please note the graduation times as camp finishes earlier on Friday. **Morning graduation: 10:00-10:30AM**

Afternoon graduation: 2:00-2:30PM

IS THERE ANYTHING SPECIAL TO BRING OR REMEMBER?

Yes. FOOTWEAR- all children must wear **SNEAKERS ONLY** to assure safe riding on battery operated automobiles. **HELMETS-** are required to ride **TUESDAY through FRIDAY**. Without a helmet, the children may not ride. (Please put child's name on the **inside** of the helmet). It is very important that your child's helmet fit properly. Please check your child's helmet for proper fit prior to camp. **FOOD** - please feed your child a good breakfast or lunch prior to camp. Due to many allergies, we do not have a snack time. **SUNSCREEN-** please apply sunscreen as necessary for outdoor activities prior to camp. **EMERGENCY MEDICINES-** please label inhalers, EPI-pens, etc. as necessary.

A PARENT OR GUARDIAN must SIGN all registration forms. Children who have never attended before have priority. All enrolled campers are notified by mail with a confirmation letter.

If your child cannot attend a camp after receiving confirmation, we request that you **CANCEL NO LATER THAN THE THURSDAY PRIOR TO THAT CAMP**. This allows us to register those on the waiting list prior to the camp starting. **Please cancel by e-mail: jenny.mcginn@loudoun.gov**. If you have questions please call 703-777-0607.

NOTE: Please keep this letter since it contains information pertinent to camp. Graduation time is subject to change and you will be notified during the camp if this occurs.

Attached is the Registration Form and Bicycle Checklist. Print Registration Form, fill out, and mail to:

**McGruff Safety Camp
803 Sycolin Rd., SE
Leesburg, VA 20175**

2015 MCGRUFF SAFETY CAMP REGISTRATION FORM

THIS IS A TWO-PART FORM. BOTH PARTS MUST BE COMPLETED AND SIGNED BY A PARENT OR LEGAL GUARDIAN.

PART ONE: Registration Information PLEASE PRINT NEATLY

Name of Child _____

Address _____ Town _____ Zip _____

Parent's Name _____

Telephone: home _____ work _____ cell _____

Emergency Contact Person/phone _____

Medical Information: Allergies to food: Yes _____ No _____ If yes: _____

Epi Pen: Yes _____ No _____ Asthma: Yes _____ No _____ Inhaler: Yes _____ No _____

Other allergies/medication: _____

Other medical: _____

Child's Date of Birth: Month _____ Day _____ Year _____

Child is entering: Kindergarten _____ First Grade _____

Has This Child Attended McGruff Safety Camp Before? Yes _____ No _____

Week to Attend Camp*: June 22-26: 8:30-11:00 AM _____ 12:30-3:00 PM _____

July 06-10: 8:30-11:00 AM _____ 12:30-3:00 PM _____

July 13-17: 8:30-11:00 AM _____ 12:30-3:00 PM _____

***Mark camp preference with 1st 2nd and 3rd choice**

T-shirt Size - Youth Small _____ Youth Medium _____

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PART TWO: Authorization for medical emergencies and Release of Liability.

I hereby authorize emergency medical treatment in the event I cannot be reached.

I, _____, my agents and assigns, hereby release and hold harmless the Loudoun County Sheriff's Office, its agents and employees, from any and all claims, now and in the future, arising out of my child's/children's participation in the Loudoun County Sheriff's Office McGruff Safety Camp during the months of June and July, 2015.

Parent/Guardian Signature_____

Date_____

**ALL APPLICATIONS MUST BE MAILED BY UNITED STATES POSTAL SERVICE.
WALK-INS OR FAXES WILL NOT BE ACCEPTED.**

MAIL THIS REGISTRATION FORM TO:

**McGruff Safety Camp
803 Sycolin Road, SE
Leesburg, VA 20175**

All accepted campers are notified by mail with a confirmation letter.

Safe Bike Checklist

Parents,

Please check your child's bicycle using the checklist below prior to attending camp. It is very important that your child's bicycle be in safe working order while at home and at camp. If it is not safe to ride, either fix the bike or do not take it to camp on bicycle day, which is Tuesday. Please bring *bicycles only*, no big wheels or scooters. This checklist is for your use, no need to return it to us.

WHEELS

- Loose or broken spokes
- Tight screws
- Reflectors on wheels

TIRES

- Firm to touch, not soft
- Cuts, bulges or worn tread

SEAT

- Loose

BRAKES

- Work smoothly and quickly
- Handbrake levers move easily

REFLECTORS

- Located on front and rear
- Broken or missing

CHAIN

- Too loose or too tight
- Rusty
- Oiled

HANDLEBAR

- Loose
- Grips on each handle

[illegible]